



# ALBERTA LAWYERS INDEMNITY ASSOCIATION

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## Claimant Report Form

Before completing this form, please read “[How to File a Claim with ALIA’s Indemnity Program](#)” for important information about Alberta Lawyers Indemnity Association (“ALIA”) and the claims process, including how this form and other information you share with ALIA may be used, which may include sharing it with the lawyer you are claiming against. Below, you will be asked to confirm that you have read it.

Notifying ALIA about a claim does **NOT** pause or extend the deadline for starting a lawsuit. You must follow the deadlines set by law, including the Alberta *Limitations Act*, to keep your claim valid.

Please return this form to ALIA with all documents and information that support your claim and show your financial loss. When ALIA receives your Claimant Report Form and supporting documents, it will confirm receipt. The review process may take several weeks or longer to complete. After the review, ALIA or its defense counsel will then contact you or your representative. Please keep copies of this form and all documents and information you provide, as ALIA generally does not return them to claimants.

By submitting your information to ALIA, you agree to the collection, use and sharing of information. For more details, please refer to ALIA’s [Privacy Policy](#).

ALIA may contact you to obtain additional information or to clarify what you provided. If you have any questions about how your information is collected, used or shared, please contact ALIA at [alia@lawsociety.ab.ca](mailto:alia@lawsociety.ab.ca) or 403.229.4716 or Toll Free at 1.800.661.1694.

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### YOUR INFORMATION

Name:		
Address:		
City:	Province:	Postal Code:
Daytime Phone:	Email:	
Do you have a new lawyer representing you?	Yes	No

If Yes, please provide their contact information below.

**LAWYER INFORMATION – LAWYER YOU ARE MAKING THE CLAIM AGAINST**

Lawyer's Name:

Law Firm Name:

Lawyer's File Number (optional):

**CLAIM INFORMATION**

What legal service did you hire the lawyer you are claiming against for (e.g., selling a house, divorce, injury claim)? (You can attach a separate sheet if needed.)

When did the legal service start?

When did the legal service end?

What do you believe the lawyer did wrong? (You can attach a separate sheet if needed.)

What is the date you believe the lawyer did something wrong?

How did the lawyer's actions cause you to lose money? (You can attach a separate sheet if needed.)

Proof and details of your financial loss: (You can attach a separate sheet if needed and include all relevant documents.)

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**SHORT SUMMARY OF THE CLAIM**

Please give details about your claim: (You can attach a separate sheet if needed.)

**SIGNATURE**

The information in this form is true and I have read "[How to File a Claim with ALIA's Indemnity Program](#)" and understand ALIA recommends I hire a lawyer in filing my claim.

Claimant's Signature: \_\_\_\_\_

Date: